



## TERMS & CONDITIONS

1. To apply for a funding under this special package the registration of intent form must be completed and sent to ESITO by email to [request@esito.org.nz](mailto:request@esito.org.nz). Forms are available on [www.esito.org.nz](http://www.esito.org.nz).
2. On receipt of the registration of intent form ESITO will advise the employer whether funds have been allocated against the designated trainee.
3. The trainee and employer must complete a Training Agreement (as defined in Clause 14 below) before 1 June 2009. If a Training Agreement is not signed by 1 June 2009 the funding allocation will be offered to the next trainee registration of intent in the date order received by ESITO.
4. Funding is available for each NEW Training Agreement from a member company employee.
5. Employers will also be eligible to receive training rebates through the normal subsidy for credits and qualifications achieved, provided a training plan is submitted to ESITO.
6. The allocated funding will be paid on completion of the qualification as long as completion occurs within the normal qualification duration plus 12 months. Completion means the issue of the National Certificate.
7. The funding is not available for Modern Apprenticeships.
8. Trainees who are the recipient of a funding from this special package are not eligible for an ESITO Upskill Scholarship.
9. This funding package is valid from 7 April 2009 until 31 December 2009, or until appropriate funds run out whichever occurs first.
10. The ESITO Board has released one million dollars of extra funds for this special package.
11. Funding will be allocated as detailed in the table below as long as they have met all eligibility requirements described in these terms and conditions.

New Qualifications	Allocation Per Trainee (\$)
Transmission Line Mechanic (Level 4)	3000
National Diploma in Engineering (Electrotechnology) (Level 6)	3000
Metering Technician (Level 4)	1000
Retail Operator (Level 3)	1000
Project Management (Level 5) *	3000
Mechanical Engineering (Level 4)	3000
Upskill Qualifications	
Occupational Health & Safety (Level 3)	1000
Business Administration (Level 3)	1000
Business Administration (Level 4)	1000
Adult Education (Level 4)	1000
Cable Jointer (Level 3)	1500
Electrical Fitter (Level 4)	2000
Thermal Operator (Level 4)	2000
Contact Centre Operations (Level 3)	1000
Power Technician (Level 5)	2000
Live Line Distribution (Level 5)	2500

\* This qualification is currently being registered with NZQA and is expected to be available in mid 2009.

12. If the application for funding support is oversubscribed in one qualification the ESITO Board may consider redistributing the funds between qualifications.
13. ESITO reserves the right to review or change the funding support process without notice.
14. A valid Training Agreement as defined by Tertiary Education Commission, is a written agreement comprising the following four elements:
  - a. A trainee who is;
    - i. employed, is part of or linked to an employment agreement entered into by the trainee and his/her employer pursuant to the Employment Relations Act 2000;
    - ii. a member of the New Zealand Defence Force, is between the member and the New Zealand Defence Force;
    - iii. a volunteer, is between the volunteer and the host organisation of the volunteer;
    - iv. a self-employed contractor, is between the self-employed contractor and the organisation he/she has the principal contract for services with; and
  - b. is intended to lead or relate to the achievement per annum of at least 20 National Qualification Framework credits; and
  - c. provides for;
    - i. industry training that has been approved by Tertiary Education Commission; or
    - ii. an equivalent programme of industry training that has been recognised by the Tertiary Education Commission under section 18(a) of the Industry Training Act; and
  - d. is registered by ESITO.
15. The Supervisory Programme rebate of \$2,000.00 per trainee approved by the ESITO Board in 2008 is a not part of this special funding package and is subject to separate terms and conditions. The Supervisory Programme terms and conditions are available on [www.esito.org.nz/qualifications/industry\\_qualifications/Supervisory\\_Programme](http://www.esito.org.nz/qualifications/industry_qualifications/Supervisory_Programme)