	<b>ESITO Accreditation, Moderation &amp; Assessment Procedures 0120</b>		
	EAMA 3.9.4	ESITO Pre-Moderation Form	Version 6

This form is used to moderate evidence guides/assessment material and assessment schedules before they are used for assessment.

**Part A: General Information**


Moderator Name & number:	Date
Unit Standard Title:	
Unit Standard Number:	Version:
Assessor/Provider:	Phone:
Contact Address:	Email:
Candidate Name / No*	

**Part B: Moderation** √ / ✘

Assessment activity attached		
Assessment schedule/marking Guide/model answers attached		
Unit Standard title, number, version, level given in full		
Assessment instructions and conditions are clear and easily understood		
Level of difficulty is appropriate to the level of the standard		

Does the assessment activity give the candidate the opportunity to meet the requirements of the element(s)? i.e. is the activity valid?

Task No	Element / Performance Criteria covered by task	√ / ✘	Comments

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**Part C: Moderation of assessment Schedule/Marking guide/Model Answers**

- Are the evidence statements consistent with the requirements of the assessment activity and the unit standard?
- Do the evidence statements give examples of appropriate responses?
- Do the judgment statements clearly describe acceptable performance levels (quantity and / or quality)?

Task No	Element / Performance Criteria covered by task	√ / ✘	Comments

**Part D: Moderation Result**

Tick One:

√

The assessment material is approved

The assessment material is not approved and is required to be resubmitted before use. See moderation comments.

The assessment material is approved with modifications as indicated.

**Moderation Comments:**

List the assessment components you feel are well done:

List the assessment components you feel require some additional attention: